

Website Privacy Policy – June 2018

1. Types of information we collect:

We receive, collect and store any information you enter on our website or provide us in any other way. We also collect personally identifiable information (including name, email, telephone number, mailing address), comments, feedback, and recommendations.

2. How we collect information:

When you complete the “contact us” email portion on our website or complete a membership application, as part of the process, we collect personal information you give us such as your name, address, email address and telephone number.

We also collect other information you provide to us directly through online forms and social media platforms including posts and photos.

3. We collect such Non-personal and Personal Information for the following purposes:

- To provide and operate the Services;
- To provide our Members with ongoing assistance and support;
- To be able to contact our Members and Visitors with general or personalized service-related notices and promotional messages;
- To create aggregated statistical data and other aggregated and/or inferred Non-personal Information, which we may use to provide and improve our services;
- To comply with any applicable laws and regulations.

4. We store any personal information we collect on our web host. Our company is hosted on the Wix.com platform. Wix.com provides us with the online platform that allows us to promote our services to you. Your data may be stored through Wix.com’s data storage, databases and the general Wix.com applications. They store your data on secure servers behind a firewall.

We do not share your personal information with third-party services.

5. We may contact you to notify you of meetings, news, activities, and events, to poll your opinions through surveys or questionnaires, to send updates about our company, or as otherwise necessary to contact you to enforce our User Agreement, applicable national laws, and any agreement we may have with you. For these purposes we may contact you via email, telephone, text messages, and postal mail.

You may opt out of any or all forms of our communication with you by contacting us via email, telephone, postal mail.

6. When you access our website the following types of cookies are used by our web host, Wix.com:

- Session (Transient) cookies: These cookies are erased when you close your browser, and do not collect information from your computer. They typically store information in the form of a session identification that does not personally identify the user.
- Persistent (Permanent or Stored) cookies: These cookies are stored on your hard drive until they expire (i.e. they are based on a set expiration date) or until you delete them. These cookies are used to collect identifying information about the user, such as Web surfing behavior or user preferences for a specific site.

Cookie name	Life span	Purpose
svSession	Permanent	Communication between site owner and visitor (Wix Chat)
hs	Session	Security
XSRF-TOKEN	Persistent cookie	Security
smSession	Two weeks	Identifies logged in site members
TSxxxxxxxx (where x is replaced with a random series of numbers and letters)	Permanent	Security
TSxxxxxxxx_d (where x is replaced with a random series of numbers and letters)	Permanent	Security

7. We reserve the right to modify this privacy policy at any time, so please review it frequently. Changes and clarifications will take effect immediately upon their posting on the website. If we make material changes to this policy, we will notify you here that it has been updated, so that you are aware of what information we collect, how we use it, and under what circumstances, if any, we use and/or disclose it.

If you would like to: access, correct, amend or delete any personal information we have about you, you are invited to contact us at info@sjccapi.org or send us mail to: Saint James City Civic Association, PO Box 605, Saint James City, FL 33956.